

ASMC EXECUTIVE COUNCIL MEETING MINUTES

04 Sep 12
Bldg 11 Rm 105

The meeting was called to order at approximately 1430 by Capt Hollingsworth, President

ATTENDEES:

Capt Hollingsworth, President
Brianna Hoppel, VP Eglin
Vanessa Fuentes, VP Tenants
Sharon Pedersen, Secretary
Mandy Chapman, Reconciler
Nicole Smith, Community Service
Jason Guzzardo, IT
Denise Wagner, Publicity
Laura Gamble, Newsletter
Connie Clay, Education
George Joseph, Ways and Means
MSgt Philip Chapman, Enlisted Advisor for Eglin

Capt Hollingsworth began the meeting by reviewing the agenda and thanking those folks who have stepped up to fill in the committee chair positions. He introduced George Joseph, Roger Kendall, Nicole Smith, Tom Walker, and Connie Clay who have all taken on committee chair or co- chair positions.

Agenda Highlights:

Programs: Thanks to Tom Walker's assistance, the annual program agenda was completed on time and submitted to our National ASMC Headquarters.

Audit: Brianna is soliciting CPA firms - trying to get the annual audit accomplished at a reasonable cost. **ACTION ITEM**

Upcoming Luncheon: Program committee is fast and furious putting together luncheon for next week. Please encourage folks to come out. Last luncheon was a huge success.

Volunteer Update: We are no longer supporting Opportunity Place, nor Pyramid place. They do not need us as volunteers. Their requirement is purely financial.

RPDS: Dedra recently decided to step down as the RPDS committee chairwoman. Michelle Woolgar is taking this on.

Committee Updates

Programs Committee: Next month the committee is looking to engage Col Douglas as the guest speaker. They are asking everyone to keep an eye out for prominent guests coming into our local area in the hopes of obtaining them as speakers for the monthly luncheons.

Treasurer Committee: There was discussion on bringing the speaker donations from \$50 to \$25 dollars. (This donation is provided on behalf of the guest speaker to the charity of their choosing.) All concurred that maintaining the budget is a difficult task. It was voted to keep the donation at \$50. We could afford it if we only pay for a Christmas luncheon. The award luncheon will not be free to members. This should enable us to keep donations at the \$50 level.

Treasurer said that the bill has been paid to the CPA firm for the IRS paperwork and the package has been mailed to the IRS. The IRS approving our status will result in a significant tax savings for our RPDS event.

Michelle asked about the possibility of passing out advertising for car dealerships. Unfortunately, the postmaster does not allow placement of unstamped items in mail boxes. Still this venture may be possible if someone is willing to further investigate.

ACTION ITEM

Treasurer clarified the CPA expenses. The amount budgeted for the Audit and the IRS is \$250 each for a total of \$500.

Michelle asked to purchase more checks. The vote was unanimous.

Community Service: The question remains about our involvement with Relay for Life. Brianna is sending out a call to the membership to find a committee chair. **ACTION ITEM**

Nicole said they are looking to recruit folks to help on Sat with the Pet Welfare shelter on base. We are teamed with the medical group in this volunteer project.

RPDS Committee: Capt Hollingsworth expressed appreciation to Michelle for taking this on. Brianna is meeting with Dedra to prepare for way ahead.

Education Committee: Connie Clay is taking this over. CDFM will now fall under this committee. They are hoping to have 6K for scholarships. This amount will depend on funds raised through RPDS. Lisa is putting together the education budget. They are working on telecoms for the fall time frame.

Newsletter: Laura Gamble requested that everyone please send in their announcements/inputs for the next newsletter.

Ways and Means Committee: Although we no longer support Opportunity Place and Pyramid Place, our membership has plenty of volunteer opportunities with our remaining charity partners. Currently we provide support to Fisher house, Emerald Coast Children Advocacy, shelter house and a host of other local charities.

Publicity Committee: Denise discussed email requirements. She realizes no one wants their email box to get bogged down. They are trying to limit sending out emails to 1 time per week. As far as budget goes, she anticipates needing \$100 for the year as they do not require anything special. Jason has been a great help taking pictures and uploading them to the website.

IT Committee: Jason provided update for budget.

RPDS Committee: Jason will need the new letter from IRS - when we receive it. So far the committee is preparing to review the planning book. The previous committee crossed through problems – helping to reduce items to a manageable level.

Vice President Eglin: Brianna brought up to see if we want to do anything for the outgoing officers. Leah bought Lynn Becker a thank you gift. This was to show appreciation to Lynn's service as the vice president. Laura confirmed that in the past coin holders were often presented to the outgoing council members. Brianna thought that coffee mugs or something small would be appropriate. Capt Hollingsworth agreed. The vote was unanimous to provide a gift costing under \$20. Brianna will work with Michelle for suitable gifts. ACTION ITEM

Eglin Enlisted Advisor: MSgt Chapman is excited with the amount of new people ready for recruitment! His \$100 budget includes funds to provide refreshments at recruitment events. Both MSgt Chapman and Capt Hollingsworth are happy to talk to a group about the benefits of ASMC. They hope to share news about deployments as well as relative military issues. The goal is to bridge the gap between the old timers and the new young troops coming in to the FM career field. They want to bring useful information to the table. Kent is also having an event this year. ACTION ITEM

Minutes from the 2 Aug 12 meeting were approved.

The meeting was adjourned at approximately 1510.

Recorded by: Sharon Pedersen, Secretary, Gulf Coast Chapter.