

**ASMC EXECUTIVE COUNCIL MEETING MINUTES**  
**5 Jun 2014**  
**Bldg 349 Rm 305**

The meeting was called to order at approximately 1000 by Lisa Gamon, President

**ATTENDEES:**

Lisa Gamon, President  
Jenna Colon, VP Tenants  
MSgt Daniel Doble, VP Hurlburt  
Mandy Chapman, Treasurer  
Sharon Pedersen, Secretary  
Joseph Proctor, Programs  
Ron Millis, Education  
Jason Guzzardo, IT  
Kaci Harris, Awards  
MSgt Phillip Chapman, Enlisted Advisor Tenants  
MSgt Arnold Soto, Enlisted Advisor Hurlburt  
Brianna Hoppel, Newsletter  
Rob Turpin, Community Service  
Kimberly Sypher, Programs  
Max Miller, Publicity

**President Updates** – Lisa started the meeting off by having the minutes approved from 15 Apr 2014. Minutes were accepted without issue. She then asked about the recent ASMC awards garnered by the chapter at the recent PDI. The chapter captured Five Star status again as well as meritorious in the overall category A and also meritorious in the communication classification. She recognized that we need more member participation in order to compete in the volunteer field of competition. A minimum of 75 hours are required for eligibility in this area. She said she was going to seek more membership involvement in serving in the community as well as on the various ASMC committees. She concluded by asking the council to submit their annual budgets at the next executive council meeting. This will be one of the main topics to be covered at the meeting in July.

**Committee Updates**

Programs Committee: An updated itinerary is needed for 2014/2015. If anyone has any ideas, please contact Joe Proctor. July luncheon is for the scholarship presentation. 2.5K will be awarded. Please provide the official list of awardees to the secretary.

Community Service: Blankets of Hope has some major changes in its program. Laura Gamble is very involved with this organization. If anyone wants to get participate in this endeavor they should contact her or look at the following website:  
<http://soldiersangels.org/index.php?page=blankets-of-hope>.

Publicity: Workflow box needs to be updated for the new publicity members.

Membership: new listing is needed.

Ways and Means: Committee is seeking help. If anyone would like to get involved please have them contact George Joseph.

Education: CDFM course for 18 and 19 June has 4 slots available. The location is bldg. 1, room 204. They will be an opportunity to test after the class. The fee is \$50. This one is the paper test. The results will take 2 weeks. The electronic test is \$99 and can be scheduled at the testing center on base.

IT: Jason is updating the website and email listings.

Treasurer: Mandy Chapman stated the books need to be audited. She is hoping to have someone reconcile the books in order to get the Air Force Audit Agency to complete the audit. Bobby Jo Fritz has all of the documentation but she has moved to Hurlburt Field. If she cannot do the reconciliation, we need to find someone who will. If anyone is interested, please let her know.

Awards: Need to have nominations submitted for quarterly MAD award. This will be presented at upcoming RPDI.

Newsletter: Please submit articles to Brianna for newsletter.

The meeting was adjourned at approximately 1045.

Recorded by: Sharon Pedersen, Secretary, Gulf Coast Chapter.