

ASMC EXECUTIVE COUNCIL MEETING MINUTES

5 Nov 18

The meeting was called to order at approximately 1310 by Denise Ward

ATTENDEES:

Denise Ward – President
Dane Manfredi – Hurlburt VP
Michael Hoglen – Eglin Vice President
Maika Andrew—Tenant Vice President
Brianna Hoppel – Programs
Tanya Hart – Programs
Sarah Carroll/Ashley Emrick – Community Service
Jason Guzzardo – IT
Edwina Freeman – Education
LaTiffany Watts – Treasurer
Susan Copeland—2nd Treasurer
Mandy Chapman – Ways and Means
Nicole Allen—Membership
TSgt Melissa Niffen—Hurlburt Enlisted Advisor

Committee Updates

President: Ms. Denise Ward began the meeting by requesting any follow-up information or action items from the October meeting.

Treasurer: Ms. LaTiffany Watts stated there are quite a few vouchers awaiting final payment, but did not provide an estimated total at this time. Mr. Jason Guzzardo (IT) stated he also has vouchers to submit for review/approval and final payment.

Secretary: No updated information due to Secretary TDY.

Programs Committee: Ms. Annette Beard is speaking at the November luncheon, scheduled for 7 November 2018, at the Twin Trees Restaurant in Fort Walton Beach. Currently, there are 36 registered attendees.

Community Service: Ms. Sarah Carroll informed the EC of a holiday gift sponsorship request from the Emerald Coast Children Advocacy Center. The Center is asking for gift donations for a family of 4 children, ages and types of gifts unknown at this time. More information to follow. Gifts will be collected at the ASMC Holiday party in December.

Publicity: No Update.

Membership: Ms. Nicole Allen stated there was 1 new member application accepted at the recent Oktoberfest and numerous membership renewals. Our Chapter is averaging 1-2 new enrollees

each month. A decision was made during the October EC meeting to purchase and provide cloth lunchboxes as a new member gift versus the coffee cup. Ms. Ward suggested the Chapter provide all 2018 new enrollees with one as well, and research is being developed to identify the cost of 50 lunch boxes. An updated Chapter President Welcome letter is being developed.

Ways and Means: Ms. Mandy Chapman provided an update on the BX gift wrapping dates. The BX committee to determine dates and provide to units is forthcoming in the next few weeks.

Education: No updated information provided.

IT: No Update.

Awards: No Update.

Newsletter: Ms. Brianna Hoppel stated the May Newsletter and the October Newsletter has been completed. November Newsletter is being developed, but articles are needed.

Relay for Life: Ms. Maika Andrew, Ms. Dedra Hickman, and Ms. Sarah Carroll have volunteered to be the Committee members for the upcoming 2019 Relay for Life Cancer Awareness and Fundraising events. Relay for Life event is scheduled for 10 May 2019, location unknown at this time.

Enlisted Advisors: No Update

RPDS: Ms. Denise Ward provided a sample of a chocolate candy coin which may be used as a place setter for each participant at the RPDS. She has contacted the company for bulk pricing and availability. Ms. Ward also stated AFIMSC leadership may be in attendance at the RPDS and a potential for a guest speaker. Current attendance is estimated to be 350-400. Sponsors are continually be sought to provide afternoon refreshments. Committee members are encouraged to continually seek both national and local vendors and sponsors for support.

The meeting was adjourned at approximately 1330.

Recorded by: Maika Andrew, Tenant VP, and Michael Hoglen, Eglin VP, Gulf Coast Chapter