

**ASMC EXECUTIVE COUNCIL MEETING MINUTES**  
**8 Aug 2016**  
**Bldg 1**

The meeting was called to order at approximately 1403 by Kathy Davis

**ATTENDEES:**

Kathy Davis - President  
Amy Tolar – Vice President Tenants  
Kaci Harris – Vice President Hurlburt  
Tina Edwards – Vice President  
Jenna Hyde – Treasurer  
Megan Liu – Reconciler  
Lindsey Stephan – Secretary  
Brianna Hoppel – Newsletter  
Jason Guzzardo – IT  
Sarah Carroll – Programs  
Ivonne Caridi-Anderson - Membership  
Verlyn Newby – Programs  
Mary Mabron – Publicity  
Edwina Freeman – Education  
Rob Turpin – Community Service

Kathy Davis was inducted as the new president.

**Committee Updates**

President: Kathy began by discussing the budget. She wants to get a full understanding of the budget before finalizing anything.

Vice President Hurlburt: There was discussion of buying some of the audio from the National PDI. Kaci wants to verify how the stream the videos and how to go about getting people credit for sitting watching the sessions. Kaci is going to look into it more.

Secretary: Send out the Five Star Chapter criteria.

Programs Committee: Reserved Two Trees at the Ft Walton Beach Golf Course for August luncheon. Maj Cook, the new CPTS commander, as the speaker. We can either go with the full menu or a limited menu for quicker service. With a limited menu you don't have to pre order food. Will set up A3 link after EC meeting. Maj Cook is still unsure what topic he will be briefing. Thinking of doing an ice cream social for closeout and Ray Graber is will to do a Q&A for the briefing. Programs Committee would like for ASMC to pay for the ice cream for the event. Will try to incorporate Hurlburt into the Eglin event or have a co-event at Hurlburt. Brianna suggested the committee begins to plan for the Holiday

Community Service: Rob will be sending out an email about the volunteer opportunities he has.

Publicity: Submitted a small budget for things like flyers to be placed out around base. Amy received a gift certificate and once the August newsletter is published she is going to do a raffle on Facebook in conjunction with the newsletter.

Membership: Ivonne has added a line to the budget to purchase items to incentivize member to join. There was discussion brought up at the 14 July EC meeting to change the logo, but no decision was made. Ant suggested logo revisions will be brought up to the EC for voting.

Ways and Means: The submitted budget is \$1,000 and expecting to bring in \$6,000 through various events. The committee met with Amy and already started brainstorming ideas for events this year. Mika came up with some great ideas and the committee is researching before the committee decides on what events to hold.

Education: Propose to increase scholarships between \$2,500 and \$5,000.

IT: Jason needs updates from all the committees for the website. He also needs a new constitution that Kathy Davis has signed.

Treasurer: Michelle sent information to the audit agency and we should have it back by 23 August 2016.

Awards: No update

Newsletter: Brianna is waiting for one more response and then will publish the newsletter for August. She plans to have it done by this week.

RPDS: Brianna is going to start prep work. Kaci Harris and the programs committee volunteered to help.

Enlisted Advisors: No update.

The meeting was adjourned at approximately 1455.

Recorded by: Lindsey Stephan, Secretary, Gulf Coast Chapter.