

**ASMC EXECUTIVE COUNCIL MEETING MINUTES**  
**17 Apr 12**

The meeting was called to order by Leah Hodge.

**ATTENDEES:**

Leah Hodge, President  
Amy Tolar, Treasurer (outgoing)  
Ron Millis CDFM  
Lisa Gammon, CDFM  
Jason Guzzardo, IT  
Dedra Hickman, RPDS  
Sandra Telemacque, Education  
Cleo Battle, Ways and Means  
Jennifer Denega, Ways and Means  
Jenna Colon, Programs  
Rebecca Ostrander, Hurlburt Vice President  
SSgt Thomas Rutherford, Hurlburt Enlisted Advisor

Minutes from Feb meeting unanimously voted into chapter records.

The council expressed concern about the budget being within \$600.00 of income for planned expenses. Leah succeeded in getting several items lowered, resulting in budgeting for less than income. At the next meeting, the council will make a decision on how much to leave for incoming EC/officers and whether or not to increase the amount for scholarships. Education indicated they would need to know by mid May. Therefore a meeting will be scheduled in May to accommodate this requirement.

There was much discussion regarding the Virtual PDI. The dialogue centered on the process and payment. The individual enrolled would have one year to access training and become the responsible party for scheduling all future training from the National PDI. This person could enlist help if desired. Discussion also included cons ... the chapter already holds monthly luncheons. The council voiced concern over detracting from these luncheons as the lunch meetings count towards the five star status. As there are already multiple training events - where would this stack up as another training opportunity? Most of the speakers' presentations won't be available until weeks after PDI closes. Considering the missed experience we had hoped to have via 'attending virtually', the unanimous vote was not to enroll anyone for chapter benefit in the Virtual National PDI.

The council voted unanimously to spend \$250-300 on a CPA to check/sign the forms required to continue on the path to obtain tax exemption. Based on taxes for food alone at the recent RPDS, the exemption would have saved \$1.3K. Leah strongly agreed that it was worth the funds and expressed delight that everyone approved.

Education – scholarship call continues to be publicized; timeline will produce award winners in late May. Two nominees were submitted to National for consideration. This committee will soon enlist 6 advisors.

Another topic of discussion – fundraising. ASMC is a large private org on this base and as such has to pass scrutiny of 96th Force Support Squadron (FSS) regarding our fundraising. The regulation states we must obtain permission when we are fundraising for ourselves whether on or off base. In the future, only the Ways and Means committee should send information to the FSS. If we are participating in Belk Charity Sales which benefit a number of charities, in the ACS RFL, etc we are volunteering our time and organizational skills and talents in order to raise funds for those charities. We do not have to seek permission on those. Additionally, certain things like the Belk sales can be done quietly, by individuals without advertisement, etc so they do not require email, disrupt organizations, etc. When we are going to participate in something like the ACS RFL, our emails should state we are volunteering by building a team, participating in working a car wash, etc for the ACS RFL with all proceeds going to that organization.

Lastly, Leah discussed the appropriate time to send emails. In the future, she wishes everyone to use the lunch period of 1100-1300 to send emails. So publicity, and anyone else with a message for the membership should only send emails during that timeframe. This will help support the idea that ASMC is not trying to take away from the work day.