

minutes

ASMC Executive Committee Meeting	
9.21.2010	1300 Bldg 11 Conference Rm
Meeting called by	Dedra Hickman - President
Type of meeting	Monthly Exec Committee meeting 2010-2011 year
Facilitator	Dedra Hickman
Attendees	See below:
	Dedra Hickman, Sheila Hale, April Bennett, Brianna Hoppel, Ivonne Caridi-Anderson, Ron Millis, Larua Gamble, Sarah Gaffney, Capt Logan, Lynn Becker, Kathy Davis, Gayle Thomas, Kaci Harris, Sharon Pedersen, Amy Tolar , Jennifer Denega, Jon Slingerland, Jason Guzzardo, Donna Schulist, Sandra Telemaque
Voting Status	Minutes, Website, Program Schedule, Annual Awards contribution as follows:
	Minutes were reviewed and approved as written.
	Website approved with the vote to incorporate all upgrades in the vendor's proposal. Cost not to exceed \$4.5K
	Program schedule was approved. Some locations are still being worked out. Should have final locations by next executive council meeting
	Voted to provide between \$125-150 in support of the AAC/FM annual awards luncheon to be held on 29 Nov 10.
	Budget – still pending. Audit – still pending. Ms Cynthia Fikes at Hurlburt agreed to perform the audit and has started the process.

minutes

The RPDS budget still needs adjustments. Capt Logan shared some of the Hurlburt leadership concerns of trying to lower the cost of attendance this year. Ms Leah has expressed that Eglin leadership has the same concern. Would like to lower the cost but also need to try to end the year with zero balance and not in the red - as the current projection shows. May need to look for additional income opportunities.

Looking at using MAD award for offices going above and beyond for closeout. Still need to get nominations in for this award. Need to decide if this can be an office or only individual award.

Volunteer hours are to be added to website. Reporting period is from 1Apr to 31Mar. Need to ensure all volunteer hours are captured.

SMSgt Cerney is looking to find a replacement for his role as the Enlisted Advisor for ASMC

Programs are working on finalizing annual schedule. Should be ready by next meeting.

Action Items	Person	Deadline
Audit	Dedra Hickman	90 days from end of Jul
Mad Award – limitations	Exec Council	Next Exec mtg
Program Schedule	Exec Council	Next Exec mtg
Budget	Exec Council	Next Exec mtg