

## ASMC Executive Council – Meeting Minutes

23 Jul 2020

\*\* Meeting was virtual (call-in) due to the ongoing COVID-19 pandemic

### Attendees:

Jenna Hyde – President	Kaci Harris – RPDI
Sarah Carroll – VP – Hurlburt	Nicole Allen – Membership
SMSgt Dustin Hindell – VP – Eglin	Edwina Freeman – Education/CDFM
Mandy Chapman – VP – Tenants	Holly Jordan – Newsletter
Kristin Creak – Treasurer	Amy Tolar – Newsletter
Katenna Edwards – Treasurer	David Zaun – Ways and Means
Dan Genest – Secretary	Zoraida Meneses – Publicity
Jason Guzzardo – IT	Danielle Hindel – Awards
Ken Pickler – Programs	Maika Andrew - Awards
Amy Phan – Programs	

- IT solutions - solicited new ideas/ for operating in the telework environment.
  - Microsoft teams – not accessible without VPN/Govt laptop
  - CVR – IT guidance is no CVR unless necessary but might be a classification issue
  - Facebook Live – everyone has an account/access
  - YouTube – might need an account
  - GoToMeetings – could be an option
  - Zoom – now has business options
  
- Budget – budget submissions for upcoming year due 28 Jul
  - No RPDI this year so budgets will be significantly reduced
  - Treasurer transition is ongoing/challenging
  - President will request an audit (POC: Mrs. Sherman)
  
- Programs – working on lining up 2-3 SES level speakers for future luncheons
  - Recommendation: start with a State of the Chapter luncheon in Aug
    - Update membership on current challenges (budget, mtgs, etc.)

- Membership – having an issue with members randomly falling off ASMC distro list
  - Might happen when people change orgs (Jenna will watch for this)
  - Must maintain 2 lists – cannot have personal email addresses on GAL distro
  - Membership/IT will research further
  - Suggestion: Current members should forward ASMC emails to FM coworkers
  
- Education
  - Scholarships - \$3,500 awarded this spring, checks sent to appropriate institutions
  - EDFMT – trying to bring an FY21 class to Eglin
  
- Next EC meeting planned for after budget submissions/review
  - Will review the need for monthly EC virtual meetings