

minutes

ASMC Professional Development Luncheon

9.2011	Location; Virtual Meeting – via email
Meeting called by	Leah Hodge - President
Type of meeting	Executive Council - Virtual Meeting via Email 14 Sep vote on budget; 23 Sep vote on amendments to budget
Facilitator	Leah Hodge
Attendees	Hodge, Leah W CIV USAF AFMC AAC/EBYF; Becker, Myra L CIV USAF AFMC AAC/FMC; Ostrander, Rebecca G CIV USAF AFSOC AFSOC/FMJO; Herndon, David L CIV USAF AFMC AFRL/RWF; Pedersen, Sharon J CIV USAF AFMC AAC/FMA; Tolar, Amy S CIV USAF AFMC 96 CPTS/FMAS; Hickman, Dedra L CIV USAF AFMC 46 OSS/OSXB; Fitzgerald, Kent M Mr CIV USAF AFMC AAC/EBAS; Schulist, Donna M CIV USAF AFMC AAC/FMAF; Telemacque, Sandra C CIV USAF AFMC AAC/FMAO; Nimbley, Julio T MSgt USAF AFSOC 1 SOCPTS/FMF; Guzzardo, Jason D CIV USAF AFMC 96 CPTS/FMP; Loch, David A CTR USAF AFMC AAC/FM; Slingerland, Jon D CIV USAF AFMC AAC/ENRO; Harris, Kaci D Mrs CIV USAF AFMC AAC/FMAO; Colon, Jenna CIV USAF AFMC 96 CPTS/FMAS; Millis, Ronald CIV USAF AFMC AFRL/RWF; Gamon, Lisa CIV USAF AFMC AAC/EBYI; Gamble, Laura CIV USAF AFSOC AFSOC/A2R; Winnicki, Sharon Ms CIV USAF AFMC AAC/FMA; Smith, Nicole L Mrs CIV USAF AFMC 96 CPTS/FMAS; Hoppel, Brianna Ms CIV USAF AFMC AAC/EBYC; Andrew, Maika M CIV USAF AFMC 96 CPTS/FMAS; Battle, Aurelia Cleo A CIV USAF AFMC AAC/EBAD; Denega, Jennifer Ms CIV USAF AFMC AAC/EBD; Gagnon, Melinda CIV USAF AFMC AFRL/RWF; Wagner, Denise P Mrs CIV USAF AFMC AFRL/RWF; Glenn, Yolanda E Maj USAF AFSOC 23 AF/FM
Discussion	SEE BELOW
<p>Chapter Business - Constitution with approved changes must be signed by President and Secretary and uploaded on the ASMC national website. (OPEN)</p>	

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BUDGET – on 14 Sep, president presented the 2011/2012 budget via email for a vote. Leah stated, “Its not unusual for us to reflect a budget in the negative ... this organization has been good at adjusting throughout the year and coming in on budget/plan. This budget shows expenses in excess of income between \$2-3K.” She expressed confidence that with fund raising opportunities, the chapter could easily achieve the budgetary goal.

This budget was voted in with a 100% vote in favor.

On 23 Sep 11, Leah Hodge sent out an email stating that the budget had passed. However, she asked committee chairs to scrub their budget to determine if it could accommodate the purchase of a camera and also see if any further changes were required.

Publicity has requested a new camera in order to take better pictures for submission to our National magazine, use in our newsletter and to have a reliable camera at our events. Research was done on a variety of cameras and found one which should carry us for more than 5 years technically at a price of \$600.00 (since that time a camera for closer to 500.00 was found and will be compared to the higher price camera). Funds were taken from another requirement in publicity, from the President’s general fund and from community services to nearly meet the requirement.

Ms Hodge further requested \$600.00 in funding for audio-conferences in order to book two lines at each of the four audio-conferences offered by ASMC.

These items were voted in on 28 Sep and the following changes will be made to the budget:

- For Publicity, a line was created for the camera for 600.00. Supplies were reduced from \$200 to \$100.
- President's line was reduced from 500.00 to 300.00.
- Under Community Relations, Blankets of Hope was reduced from 150.00 to 50.00

In this same email, Ms Hodge stressed the need for the committees to work together, “to take the ideas you are considering and the activities you are planning - and network amongst yourselves to capitalize on events and opportunities.” She even provided examples, “when Programs has their schedule for the year (some dates/subjects may be draft), please share with Community Services and Ways and Means (as a minimum) so they consider if the venue and event works for some type of fund raiser or charity focus. Another example, if an Enlisted Advisor decides to hold an event for military, give Publicity a call and see if they can take pix and send something to National.”

She requested they utilize the newsletter to get word out about your committee activities. If help is needed, a newsletter Editor will be happy to assist.

Finally, if any fund raising is done for chapter or charity by either ways and means or another committee, particularly if you are going to hold it at a luncheon, please run it by Leah or one of the VPs before holding something at an actual luncheon.